



**Haringey** Council

**The Children and Young People's Service**

**Agenda Item  
10**

**Report Status**

For information/note   
For consultation & views   
For decision

**Report to Haringey Schools Forum – 23 September 2010**

**Report Title:** Constitution, Procedural Matters and Terms of Reference

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**Purpose:** To seek members views on a revised Constitution and associated documents following its formal review and, subject to any proposed changes, adopt it with immediate effect.

**Recommendations:**

1. Subject to any agreed revisions, the Forum adopts and abides by the attached Constitution, Procedural Matters and Terms of Reference.
2. The final agreed documents are made available widely to all maintained schools and other interested parties.

**1. Background.**

- 1.1. The Forum created a small working group to consider revisions to its Constitution. The working Group comprised the following members: Tony Brockman (Chair), Melian Mansfield, Nathan Oparaeche, and Cllr. Reith; together with officers the group met and considered draft papers on the 12 February and the 10 May 2010.
- 1.2. Following the last meeting it was agreed that, subject to a number of further amendments, the work of the party had concluded and that a

draft version would be presented to the full membership of the Forum for their consideration.

## **2. The Draft Constitution and Procedural Matters and Terms of Reference.**

- 2.1. The Constitution sets out the arrangements and rules governing the way that business is conducted by the Forum including its composition. In addition a separate Terms of Reference document gives some scope to the work of the Forum. Both of these documents are largely governed by statutory regulations and, in determining the detailed arrangements for the Haringey School Forum, these were extensively considered.
- 2.2. The Constitution has now reached the stage where members of the Forum are being asked to consider its content and formally agree and approve the final version. Once agreed the Constitution will be kept under review and amended as necessary in the future.
- 2.3. The proposed Constitution and associated documents (v2) is attached for comments.

## **3. Recommendations**

- 3.1. Subject to any agreed revisions, the Forum adopts and abides by the attached Constitution, Procedural Matters and Terms of Reference.
- 3.2. The final agreed documents are made available widely to all maintained schools and other interested parties.